

ABEER HANY MOHAMED

Objective My objectives is to continue my high studies, have master degree, P.H.D. in management and to teach different people from different countries all over the world.

Experience 2008–2009 ELSHOROUK ACADEMY ELSHOROUK CITY, HELWAN

Manager of the chairman office .

- Managing administrators and employee .
- Teaching in the higher institute (part time)
- Teaching at the 6 of October institute of engineering (English language part time).

2002–2008 ELSHOROUK ACADEMY ELSHOROUK CITY,CAIRO

Manager of the vice president office .

- Arranging meeting, conferences, parties and public relation representative.
- Designing advertisement to be published in the newspapers and magazines.
- Managed 400 employee and administrator.
- Teaching at the higher institute of engineering at 15 of May city (English language part time)

2000–2002 NILE VALLY AVIATION HELIOPOLES, CAIRO

Executive secretary & public relation representative

- Coordinator with airline representatives.
- Managing chairman office .

1998–2000 Egyptian Aviation Services Cairo Airport

Lounge supervisor & Guest relation.

- Managing staff & solving guest problems.
- Communication with suppliers.

1995 – 1998 Overseas Development Administration UK & Cairo office,

Coordinator

- Coordinator between the British Council & General Authority for literacy and Adult Education.
- Trainer for teaching adult & refugees(English as second language).

1994 -1997 General Authority for literacy and Adult Education
DOKI,CAIRO

Public relations & media specialist

- Conferences coordinator.
- Media & Television coordinator.
- Accompanying forging guests from all over the world.

Education

- Bachelor of commerce Cairo University.
- TOIFEL certificate Ain Shames university
- FCE exam British university.
- ICDL certificate.
- Graduate studies from west Brock University, Canada
- Master degree in economics and political science, Zagazig University.

Interests

Teaching, walking, gardening, reading, computers.

**Important
attendance**

- First international women conference in EGYPT under care of The FIRST LADY of Egypt.
- First International literacy & Adult Education conference in Egypt.
- BALID conference, Nottingham, UK.
- NIECE conference , London, UK.
- Second International literacy and Adult Education , Meridian HELIOPOLS , CAIRO.